

INVITATION FOR SEALED TENDER BIDS

(First date of publication: 1st August, 2024)

Description of works: NMB Bank Limited invites registered Security Companies to provide services for supply and deployment of Security Guards (8 Hours/12 Hours duty) for NMB Bank Ltd.

The tender bid shall consist of sealed proposals as described in the 'Bid Documents' according to the schedule provided below:

| S.N. | Activity | Date/Venue |
|------|-------------------------|---|
| 1 | Submission of Proposals | The separately sealed and stamped 'Technical Proposal' and 'Financial Proposal' must be submitted to the address below by 5:00 PM on the 15 th day (i.e. 15 th August, 2024) from the date of publication of this notice. |
| 2 | Opening of Proposal | Will be informed separately to all the bidders |

Eligibility Criteria:

- The Bidder should be Company/Firm registered under respective legislature or jurisdiction and must be in existence for a minimum period of five (5) years.
- The Bidder should have an annual turnover of at least NPR 100 Million in the Fiscal Year 2079/80 or latest.
- The Bidder must have security service experience in minimum three (3) "A Class Commercial Bank" in B.S. 2080, supported by latest reference letters (within the last 3 months).
- The Bidder should have 300 guards currently deployed, with at least 150 security guards deployed at 'A' Class Commercial Banks/NGOs/INGOs/Embassies/Development organizations. Proof of deployed manpower must be supported by Reference Letter.
- Proof of contribution in social security fund (SSF) of not less than 300 employees supported by certification letter from Social Security Fund of last 3 months.
- The Bidder should have valid licenses to operate in all seven provinces and must have own corporate office with branch office at least in two other Provinces.
- The Bidder should not have left any contract incomplete in the last three years, nor have they abandoned or breached any contract.
- The Bidder should not be blacklisted, disqualified or barred by Government, Regulator or bank in Nepal or in their respective jurisdiction.
- The Bidder should have approval and a renewed valid license for outsourcing services from the Department of Labor.
- All certificates and documents should be renewed and up to date

General Terms and Conditions:-

- Bid Document Fee : NPR 2,000.00 (Non- Refundable)
Submission Place : Projects & Strategic Sourcing Department, Krishna Tower, KTM
Depositing A/C number & name : 00901371300114 (Bid Document Purchase Parking Account).

The detailed terms and conditions, scope of services, required documents, and qualifications of the Outsourced Staff (Security Guard) can be found in the Bid Documents. Interested and eligible registered Outsourced Companies can obtain the Bid Documents upon submission of a written application to the Bank's Projects and Strategic Sourcing Department at Krishna Tower, Kathmandu. A non-refundable fee is required for obtaining the documents.

Eligible and interested participants may contact the office of:

Projects and Strategic Sourcing Department,
NMB Bank Limited
Krishna Tower – 6th Floor, Bijuli Bazar, Kathmandu
Ph No: 01 - 4217117, Extension No. 1579 / 1631 / 1578

Note: The Bank reserves the right to accept or reject any or all applications without assigning any reason whatsoever. Proposals sent via mail or courier will not be accepted.

